



**Presidents Special Achievement Award  
1347 Champagne Circle  
Roseville, California 95747**

TO: Association Vice Presidents (AVP)  
Lodge Exalted Rulers (ER)  
California-Hawaii Elks Association

Subject: **Letter of Instruction for the 2024-25 California-Hawaii Elks Association, President's Achievement Award**

Dear AVPs and ERs,

Thank you for your consideration in sending in the application for Lodge to the California-Hawaii Elks Association (CHEA) President's Achievement Award. This prestigious award recognizes individual Lodges for their hard work for their Members, Lodges, Charities, and Communities. This Letter of Instructions sets out the information required to have your application considered. This prestigious award will be presented during the 2024-25 Annual CHEA Convention in the City of Anaheim, California by CHEA President Marty Mello in 2025.

- Applications for the President's Achievement Award are posted on the CHEA website
- Applications should be submitted to the Association Vice Presidents of your District for review and consideration no later than Saturday, February 15, 2025
- District AVPs should review and approve each packet received and forward their selected District nominee to the Chairman, President's Achievement Awards by Wednesday, March 5, 2025. Method of delivery can be via Email or USPS. If

emailed, please list in the Subject line "CHEA Achievement Award"

- The packets should be addressed to:  
Professor John Vertido, PER  
Chairman, President's Special Achievement Awards  
1347 Champagne Circle  
Roseville, California 95747

Thank you again for your submitting your Lodge this prestigious award. I can assure you that every nomination received from the District AVPs will be equally reviewed and evaluated by the awards committee.

AVPs will receive an email notification confirming their packet have been received for review. No further communication will be sent to maintain a fair and equal review of your nominee's packet. Only the Lodge receiving The President's Achievement award will be announced, no other information on the other submissions will be shared to maintain the confidentiality and high regard for those nominated.

If you have any questions or concerns related to packet preparation, I recommend that you consult with your District Association Vice President. If your question cannot be satisfactorily addressed, I can be contacted at (916) 759-0629 or email: [jvertido@yahoo.com](mailto:jvertido@yahoo.com). When calling, please leave me a voice mail with your name and contact information and allow me 24-48 hours to return your call.

Respectfully,

*John P. Vertido*

Professor John P. Vertido, PER  
Chairman  
President's Special Achievement Awards  
California-Hawaii Elks Association