LODGE REQUEST FOR PROFESSIONAL STAFF PARTICIPATION

ENT		to the program of the	IDDGED W. D. II.		
ibits inviting \client/fa	mily to attend President's Vis	sitations, DDGER Clinic		's Visitations)	
	TIME _		# EXPECTED ATTENDEES		
REQUESTE	D				
_	YES I be honored if po	<i>NO</i> ossible.)			
FF/CHILD	WILL BE ASKI	ED TO PART	ICIPATE		
SON'S SPOU	SE INVITED?			YES	NO
WILL LODGE BE HOSTING STAFF/FAMILY FOR MEALS?			LS?	YES	NO
IS AUDIO/VISUAL EQUIPMENT AVAILABLE?				YES	NO
THE PRESE	ENTATION EXP	ECTED TO LA	AST?		
E LODGE O	R LOCATION	OF EVENT _			
				*****	****
			E	ZIP	
ome					
dress		STAT	E	ZIP _	
odge					
	REQUESTED EQUESTED Id/family will AFF/CHILD SON'S SPOU BE HOSTING JAL EQUIPM THE PRESE E LODGE O ************ dress CITY Come mail dress CITY codge	TIME TIME REQUESTED EQUESTED YES Id/family will be honored if positive process in the process of the pro	TIME TIME REQUESTED YES NO Id/family will be honored if possible.) FF/CHILD WILL BE ASKED TO PART SON'S SPOUSE INVITED? BE HOSTING STAFF/FAMILY FOR MEAI JAL EQUIPMENT AVAILABLE? THE PRESENTATION EXPECTED TO LA E LODGE OR LOCATION OF EVENT ***********************************	# EXPECTED # ATTENDEES REQUESTED EQUESTED YES NO Id/family will be honored if possible.) FF/CHILD WILL BE ASKED TO PARTICIPATE SON'S SPOUSE INVITED? BE HOSTING STAFF/FAMILY FOR MEALS? JAL EQUIPMENT AVAILABLE? THE PRESENTATION EXPECTED TO LAST? E LODGE OR LOCATION OF EVENT ***********************************	# EXPECTED TIME # EXPECTED ATTENDES REQUESTED EQUESTED YES NO Id/family will be honored if possible.) FF/CHILD WILL BE ASKED TO PARTICIPATE SON'S SPOUSE INVITED? YES BE HOSTING STAFF/FAMILY FOR MEALS? YES JAL EQUIPMENT AVAILABLE? YES THE PRESENTATION EXPECTED TO LAST? E LODGE OR LOCATION OF EVENT # ***********************************

CHEMPI FORM 11 (08/2016)

SUGGESTIONS TO LODGES

- 1. If a child is requested, please note the following:
 - a. Schedule the appearance/child's presentation early in the program so they may be excused before fatigue becomes a factor.
 - b. It is not always possible to present a child in braces or with specific problems; however we will try to meet the lodge's request as closely as possible.
 - c. A small gift for the child is welcome if the lodge wishes to give one; however, members are asked to refrain from giving the child money.
- 2. Please give careful consideration to the type of event to which the child is invited. A dance is usually a poor forum for a professional staff's presentation. The prevailing mood is not conducive to the attentiveness that is necessary. The best format for these presentations is usually meetings in which the staff person has the undivided attention of the lodge members.
- 3. If a family is to attend the Lodge function, then the therapist will have the legal guardian complete *CHEMPI Form #30 Client's Lodge Consent Form* prior to attending the function. *If the legal guardian does not grant permission for the child/family to be photographed or their story published*, then the Elks members need to be informed. The therapist who is in charge will be required to inform the Elks members of the family's wishes. If a client participated in the event a COPY of the Form #30 will be given to the Elks member who is in charge of the event.

Remember, the Therapists/Pediatric Vision Screeners are giving their own time for this event; every consideration should be given them and the children.

To avoid last minute complications in handling this request, you must submit this form 11 to us a minimum of one month prior to your function.

REQUEST SUBMITTED BY:			
Name			
Please send completed request to:	Tit	le	
California-Hawaii Elks Major Project, Inc. 5450 E. Lamona Avenue Fresno, CA 93727-2224	Telephone: (559) 255-4531 FAX: (559) 456-2659		
FOR OFFICE USE ONLY:	========	=======	
REQUEST APPROVED:			
Name		Date	
STAFF PERSON(S) ATTENDING:			
STAFF PERSON(S) PHONE:		Date/Initials	
LODGE NOTIFIED:			
COPY OF APPROVED REQUEST SENT TO:		Date/Initials	
ATTENDING PROFESSIONAL STAFF	Date/Initials		
CHEMPI TRUSTEES			
APPROPRIATE DISTRICT LEADERS			
PIGGY BANK COMMITTEE - ASSOCIATIO			
APPROPRIATE DISTRICT VICE PRESIDEN'	Revised 08/2016		